



**IIPA**

International Iridology Practitioners Association

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## **Student Instructor Certification Procedures**

1. The student Instructor will be provided with their presentation assignment ahead of time to allow for a fair amount of preparation.
2. A copy of these procedures will be provided to the student Instructor as well as the evaluators prior to the evaluation.
3. The student Instructor will be allowed to bring notes.
4. A minimum of three evaluators will be selected and only evaluators will be allowed to attend the evaluation.
5. A maximum of thirty (30) minutes will be allowed for the presentation with no more than 10 (ten) minutes for questions. If a student Instructor can do a good job in less than 30 (thirty) minutes, it will be acceptable.
6. Evaluators will hold questions until the end of the presentation.
7. Questions must be pertinent to the information being presented.
8. Evaluators must be cognizant of the amount of anxiety the student instructor is experiencing and therefore should be kind in his/her approach to questions and scoring.
9. Evaluators will complete their evaluation forms individually then meet together to review comments and scores and to compile the final score and list of comments.
10. An average score will be calculated for each category and a final score tabulated. A maximum score of 100 (one hundred) with 70% (seventy percent) considered a “passing” grade.
11. The student Instructor will receive a copy of the final report for his/her records.
12. A copy of the final report plus all of the individual evaluator scorecards will be maintained by IIPA.